

Misaal Leadership Meeting
Monday, February 22nd 2016.
Centre for Equity Studies, New Delhi.

List of Participants:

1. **Sajjad Hassan (Misaal Leadership Team)**
2. **Firoz Syed**
3. **Iqbal Ahmad**
4. **Tayyab Zia**
5. **Ibrar Raza (Misaal Fellowship, Bihar Supervisor)**
6. **Sharoz Fatima (Misaal Fellowship, Uttar Pradesh Supervisor)**
7. **Arnab Roy (Misaal Researcher)**
8. **Shafaque Jauhar (Misaal Fellowship Co-ordinator)**

Discussion:

• **On reporting:**

It's been noted that the reporting system is burdensome to all the fellows and instead of providing adequate information of the field work it has boiled down to a formality only. So in order to serve the purpose of reporting properly it has been decided that there will be no written weekly reporting for fellows instead they will receive a telephone call on Saturday in which the fellows have to submit their report to their respective supervisors followed by a mobile text message to keep record. Once the report is submitted to supervisors they will articulate it and send it NRC.

On monthly reporting it has been decided that the supervisor visit to districts will be of 2-3 days instead of a single day. In the visit itself fellows will submit their monthly report along with MPR forms.

• **On Wages:**

In the month of January extra ordinary delay in payment occurred. To transfer the money in first week is agreed upon. Also, for the reimbursement all fellows (who are Misaal pay role) and supervisors have to submit their duly filled bills and vouchers to NRC latest by 20th of every month, so that accounts can be settled and reimbursement can be made along with payments of the wages.

• **On Misaal Fellows:**

In the month of January our fellow from Patna had dissociated himself from Misaal. As Patna is a capital region hence a suitable candidate is needed to work as a Misaal fellow. Therefore Bihar state supervisor is asked to search for a suitable candidate with, if possible, help of Safdar Sb in Patna.

Also, ever since Noor Islam, Misaal Fellow Darbhanga, had not turned out to be a promising one in anyway. It's been agreed upon that Misaal will look for replacement in Darbhanga and in the meantime Noor will be working on probation.

- **On association with Government office and Private Companies CSR:**

Supervisors had submitted in MLT that there is need of further involvement of community. So in order to cater this need, it's been decided that with help of Iqbal Sb and Shakeel Sb, Misaal will look for opportunities to work with in collaboration with other government office to get information for PM Kaushal Vikas Yojna and Nai Roshni. Also to look for Private companies for their CSR projects.

- **On Scheme Hand Book:**

Scheme hand book which consist of food schemes, scholarship format and information, and social welfare schemes (Samajwadi Pension, Widow Pension, old-age Pension, Indra Awas Yojna and Disability Pension.)

All requisite documents have been accumulated and it will be submitted to Shakeel Sb on 28th February 2016 for Hindi translation and then to Tayyab Sb for printing.

- **On ID Cards and other Documents:**

It was submitted I SAG meetings in Lucknow and Patna and in MLT meeting in Delhi that both fellows and supervisor find it tough to get in touch with local and district level administration because of lack of any institutionalised identity card and brief summary brochure of Misaal.

Therefore it is decided that to it is necessary to equip all the Fellows and Supervisors with ID cards and brochure which will ease their way in field.

- **On Conducting Seminar and Capacity Building program:**

Ever since field visit has been initiated it has been observed there is need of training of fellows. In SAG Patna meeting its was suggested to have a one day training programme on each SAG meetings apart from reflection and review meeting.

Keeping in view the need of engagement of community, it been decided that from April onwards on the field visit Supervisors will conduct a community based seminar in each district with the notable dignitaries of the village/district. The seminar will be for the community and will serve as community meeting as well as capacity building programme for the community, volunteers and fellows.

- **On March Review Meeting:**

As now the time is to decide and do the planning of Misaal Quaterly meeting. Keeping in view of the importance of meeting it has been decided that meeting will be held in end of March and it will be of 3-4 days in Delhi.

In the meeting all the ten fellows will be asked to bring one of their volunteers in the review meeting. Also it will be taken into consideration that some of Mentors and other individuals of special skill of training can be invited.
