

**Summary record of monthly meeting of Misaal Leadership Team, Aman Biradari Trust,  
held on June 6, 2016 at Aman Biradari.**

**Members present:** Firoz Sayed, Imtiyaz Siddiqui, Ishtayaq Ahmad, Iqbal Ahmad, Sajjad Hassan, Syed Ekram Rizwi, Tabish Ahsan

The following issues were discussed and decisions taken.

- i. **Joining of new Programme Officer in Misaal:** Tabish Ahsan joined Misaal as new Program Officer from the month of June. MLT welcomed Tabish, and expressed its good wishes.
- ii. **Annual Field Review Visit (8-24 June '16) :** Misaal management team is conducting its end of year stock taking of Misaal, fellows, state supervisors and NRC. To this end, a small team made up of Misaal Founder-Director and Misaal Programme Officer, will be undertaking a visit to each fellowship site and state offices, in the two focus states of UP and Bihar, between 8-24 June 2016. The outcome of the assessment visits is to plan for the next year and strengthen systems and processes for effective working of Misaal. These systems include planning, management, supervision and reporting, capacity building, outreach/communication and finance and housekeeping issues.
- iii. **Strengthening Misaal management systems:** Based on the results of the assessment, especially of systems and processes, it was decided that the existing systems be strengthened and new systems where they are missing, be established, for the smooth functioning of Misaal.
- iv. **Misaal website:** It was decided that Misaal website will be updated regularly (weekly), and there will be regular updation of Facebook page of Misaal too. The reports sent by fellows and state coordinators will feed in the content. It was also decided that Misaal will develop a monthly newsletter - a brief document to update our supporters - that will be circulated to share progress. Discussions were also held, and decisions taken, on improving the website – colour and design.
- v. **Research study on Freedom of Religion and access of minorities, in UP and Bihar:** Misaal is partnering with Minority Rights Group International (London), the premiere global research and advocacy body working on rights of minorities and excluded groups – to conduct a study on access of minority communities in Bihar and UP, separately, to rights and entitlements, within the overall framework of Freedom of Religion. The study is meant to build a body of evidence on minority rights, that Misaal and other like-minded organisations will use for advocacy on rights of excluded minorities. Data is planned to be collected at each of our 10 fellowship sites, besides at state levels, in the two states, using multiple tools, including RTI and household perception surveys. The reports are targeted for completion by November 2016, and released in the two states in December 2016.
- vi. **Fund Raising for Corpus for Misaal:** Misaal is launching a crowd-funding campaign for raising funds to create a corpus for Misaal, to act as a pool of reserve, as well as to support special projects/pilot studies for modeling innovative delivering models on increasing access of minorities. An appeal letter has been finalized and will be shared for this purpose. The month of Ramadan was kept in focus for launching this campaign.